

Transferring to the College of Biblical Studies

Houston is a vibrant, diverse city, and transfer students enhance the CBS community by bringing a wide variety of life, ministry, and educational experiences to the campus. A transfer student is defined as a student who has previously been enrolled at another accredited college or university.

Transfer Credit

Transfer Credit will be considered for acceptance on all regular college credit courses taken at an accredited institution. The College reserves the right to accept only those courses where the content, objectives and extent are equivalent to those required for graduation from the College of Biblical Studies. Basic equivalency rules are established by faculty qualification standards set by a department chair and/or Academic Dean and implemented by the Registrar. When a decision/exception is needed, the chair of the particular department and/or Academic Dean should approve.

Please note the following:

- Students pursuing a Bible Certificate may transfer a maximum of 9-credit hours.
- Students pursuing an associate degree may transfer a maximum of 18-credit hours.
- Students pursuing a bachelor's degree may transfer a maximum of 69-credit hours.

Eligible transfer credits are governed by the following criteria:

- Coursework must be completed at an accredited academic institution, college or university.
- Coursework equivalent to courses that are or could be offered at CBS.
- Coursework completed with a grade of "C" (2.0) or higher.
- Course(s) must be taken for a grade (not taken "pass/fail").
- Coursework completed on a quarter system basis will be converted to semester hours for CBS credit by multiplying quarter hours by 2/3 to calculate semester hours.
- Developmental, remedial, continuing education and college orientation courses will not transfer.
- Six credit hours may be accepted from non-accredited institutions upon review by the appropriate academic department chair(s) or the Academic Dean.

A transfer credit evaluation will be completed upon receipt of a prospective student's external transcripts.

Please note that the transfer credit evaluation will remain unofficial until the Transfer Evaluator has approved an official transcript, transfer credit evaluation form and official degree plan. The Office of the Registrar will notify the student by U.S. mail and email regarding all transferrable credits and how they will be applied towards the student's degree program.

Applicants appealing a transfer credit decision should submit a completed transfer credit appeal form for review by the Director of Admission and Advising, the Vice President for Student and Enrollment Services and the Academic Dean. Applicants may be asked to obtain course descriptions and/or syllabi for courses under appeal.

CBS maintains articulation agreements with several schools. For more information, please read **Articulate Agreement** section.

Vaccination Requirement

Effective for the Spring 2014 semester and every semester thereafter, all new CBS students are required to receive a vaccination against bacterial meningitis or to meet certain criteria for requesting a waiver from such a vaccination prior to registration for classes. This is a state requirement in accordance with Texas Senate Bill 1107 (SB1107), as amended by SB 62. Students who are age 22-years-old or older are exempt from this vaccination requirement, per SB62, which will become effective on January 1, 2014. Entering students are required to submit a completed **Bacterial Meningitis Vaccine Form**. For more information regarding the CBS vaccination requirement, including permissible waivers, please visit our **Health Services section**.