#### Safe Environment - Fort Wayne Campus

The College of Biblical Studies is committed to the safety of our students and staff. Our priority is to create a campus environment in which people are safe from physical harm and property is secure, in a manner that meets or exceeds federal, state and local laws, as well as CBS policies that regulate these matters. It is the intent of CBS to provide a safe and secure environment for students, visitors, and others with whom we serve. Most of the specific threat procedures are listed on the **General safety page**. CBS rents space from the Summit and therefore is subordinate to some of the emergency policies set forth by the building which includes fire drill activity and other general safety procedures related to the building.

In the event of an emergency take the following steps:

- Call Fort Wayne's emergency number 911.
- Call the property management office at 260-446-3200 so they can assist EMS in the process.

#### **Security**

In the event of a security threat the Fort Wayne Police Department (FWPD) should be notified immediately by calling 911. Local police are the primary response agency for all crimes and incidents on campus, including emergency assistance, investigating, and documenting incidents.

## **CBS Watchman Alert System**

The **CBS Watchman Alert System** uses text, e-mail, and voice messages to alert CBS students and employees in the event of an emergency or urgent situation. Alert messages are sent to registered mobile phones, home phones, and e-mail addresses.

## **Crisis Management App**

The Crisis Manager mobile application for the College of Biblical Studies (CBS) makes our emergency information more readily accessible. The average smartphone/tablet user has their mobile device close to them most of the time. During an emergency, it is often intuitive to pick up your mobile device. This customized app places CBS emergency information onto a single platform designed to help guide our staff and students through an emergency event.

This free app provides preparedness/response procedures and emergency contacts behind easily identifiable icons that are categorized by the type of event or emergency situation. This app will provide the CBS family easy access to our Emergency Guide (tiles), which, once downloaded to the device, is not dependent on internet access. Some of the features included in the app are simple formatted instructions, intuitive graphics, direct dial emergency contacts (smartphones only), a flashlight tool for mobile devices that support it, an audio alarm to alert others of your location if you are in danger or trapped, and a space to input your personalized emergency information such as evacuation routes and meeting locations.



#### Here are the official instructions for download:

- 1. Go to your mobile Apps store, search and download "**schooldude crisismanager**"
- 2. Once downloaded, click "Open"
- 3. Select "OK" to receive "Crisis Manager Notifications"
- 4. Select "Continue without logging in"
- 5. Select "Client Plans"
- 6. Scroll down and select "College of Biblical Studies"
- 7. Select "CBS Crisis Management Plan Fort Wayne"
- 8. The Crisis Manager Apps should now appear on your phone.



Give us feedback! We would like to know about your experience with the Crisis Management App. Contact us with any comments or questions by emailing us at <u>facilities@cbshouston.edu</u> or calling 832-252-4676.

# **Active Shooter Training and Drills**

<u>Training videos</u> are offered on our website to be viewed anytime. CBS conducts scheduled drills to simulate an on-campus active shooter. These drills will not only prepare CBS staff and faculty but will also allow the Fort Wayne Police Department (FWPD) to familiarize themselves with the layout of the building should they ever need to answer such a call.

# **Useful External Emergency Local Numbers**

Contact	Number
VIA Properties Maintenance, Management, and Security	(260) 446-3200
Police & Fire Emergency	911
Fire Department Administration	(260) 427-1170
Indiana State Police - Administration	(260) 432-8661
Police Department - Administration	(260) 427-1222
Sheriff Emergency	911
Sheriff's Department - Administration	(260) 449-7535
Medical Emergency	911
Hazardous Chemical Spill/Biological Terrorism	(800) 424-8802
Poison Information Center	(800) 222-1222

## **Campus Map**

